

Information note on the processing of personal data for participants to the events organized by the Ratiu Foundation for Democracy (project: Ratiu Forum)

Dear participant to the: ***Ratiu Forum 2024 Journalism Master Class*** organized by the Ratiu Foundation for Democracy under the Ratiu Forum project 10-11 February 2024,

Pursuant to REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and the abrogation of Directive 95/46/EC (General Data Protection Regulation - "GDPR"), when processing data, an operator is obliged to provide the data subject with more information. This obligation is detailed in Article 13.

Furthermore, the Ratiu Foundation for Democracy relies, when processing your data, on the following principles of personal data processing:

1. Personal data shall be processed in good faith and in accordance with the legal provisions in force.
2. Personal data are collected by us on the basis of your consent, granted by your application to the Ratiu Forum 2024 Journalism Master Class.
3. Personal data shall be adequate, relevant and not excessive in relation to the purpose for which they are collected and subsequently processed.
4. Personal data shall not be stored for longer than is necessary for fulfilling the purposes for which they were collected.
5. We have taken appropriate technical and organizational measures to protect personal data against accidental or unlawful destruction, loss, alteration, disclosure, unauthorized access or any other form of unlawful processing, as well as regarding to the deletion or correction of data which are inaccurate or incomplete in terms of the purpose for which they are collected and for which they will be further processed.

1. Who we are?

The data controller is The Ratiu Foundation for Democracy, a legal entity, based in Turda, Piața 1 Decembrie 1918, No. 1, jud. Cluj, identified by CIF 17079654.

You can contact the person responsible for data protection at the following email address: dpo@ratiuforum.com or by phone+40744366663 or by letter sent to our headquarters: Turda, Piața 1 Decembrie 1918, No. 1, jud. Cluj.

2. What personal data do we process, what are the purposes and legal grounds for processing?

Personal data	The purpose of the processing	The legal basis for the processing
First and last name, email address.	Your enrolment in the Ratiu Forum 2024 Journalism Master Class.	Article 6 (1)(a) - the data subject has given consent to the processing of his or her personal data for one or more specific purposes - Consent
Personal data from CV	To apply in the Ratiu Forum 2024 Journalism Master Class	Consent

Voice, image, writing	To apply in the Ratiu Forum 2024 Journalism Master Class, we require a podcast sample and a writing sample. Additionally, for the application process, you must provide a pitch for an article or podcast that you would complete as part of the Class, with guidance from your mentor, on any topic of your choice.	Consent
First and last name, email address, your image and voice	If you are selected, for your participation in the webinar organized by our foundation.	Consent
First and last name (add other personal data a if applicable- photo for example, or specialisation	For Certificate upon completing the programme	Consent

3. Who are the recipients or categories of recipients of the personal data?

3.1 Your information may be shared with third-party companies that have the status of a Ratiu Foundation for Democracy provider. For our webinar we use the Zoom platform. Zoom States that it complies with the GDPR compliance requirements (<https://explore.zoom.us/en/gdpr/>).

3.2 Where necessary, we will assign other companies and individuals to perform certain tasks that contribute to our services, on our behalf. We may, for example, provide personal data to couriers, agents, contractors or partners to host our databases, for data processing services or to send you information you have requested. We will share or make available to external service providers that information, to the extent necessary, to be able to process your requests.

3.3 Public bodies

We will only disclose your personal data to public bodies if required by law. For example, the Ratiu Foundation will respond to requests from courts, law enforcement bodies, regulatory agencies and other public and official authorities, which may include such authorities also from outside their country of residence.

3.4 Your personal data is shared with our organizing team with the purpose of ensuring the objectives of the Ratiu Forum 2024 Journalism Master Class.

4. International data transfer

In certain situations, your personal data may be transferred to authorities or institutions in the United Kingdom. We would like to inform you that as of 1 July 2021 personal data communications will be able to continue to the United Kingdom as if they were intra-EU transfers, without the need for additional authorizations or guarantees.

The European Commission has adopted an adequacy decision under the General Data Protection Regulation (GDPR) giving green light to further transfer of personal data to the UK despite Brexit.

5. Duration of data storage

It shall not exceed 6 months from the event you are attending.

6. Your legal rights

As a data subject you have specific legal rights with regard to the personal data we collect from you. **The Ratiu Foundation for Democracy** respects your individual rights and deals with your interests properly.

Right of access: You may request information about the personal data we hold about you, including information on what categories of personal data we have in possession or control, what they are used for, where have we collected them from, in the case we have not collected them directly from you and to whom they have been disclosed, if applicable. You can obtain a free copy of the personal data we hold about you from us.

Right to withdraw consent: You can withdraw your consent for the processing of personal data at any time.

Right to rectification: You can obtain from us the rectification of personal data concerning you. We make reasonable efforts to keep personal data - which is used continuously and which is in our possession or control - accurate, complete, of actuality and relevant, based on the latest information available to us.

Right to restriction: You may obtain from us the restriction to the processing of personal data if:

- challenge the accuracy of the personal data for the period during which we have to verify the accuracy,
- processing is illegal and you request restriction of processing rather than deletion of personal data,
- we no longer need your personal data, but you request it for the establishment, exercise or defence of a right, or
- You oppose processing while we check if our legitimate reasons take precedence over yours.

Right to portability: Upon request, we will transfer personal data to another controller, where technically possible, provided that the processing is based on your consent or is necessary for the performance of a contract. Rather than receiving a copy of your personal data, you may ask to transfer your data directly to another operator, specified by you.

Right to erasure: You may obtain the deletion of personal data from us if:

- your personal data is no longer necessary in relation to the purposes for which it was collected or otherwise processed;
- you have the right to object to further processing of personal data (see below) and to exercise this right of objection to processing;
- the personal data have been processed unlawfully;

Unless processing is necessary,

- in order to fulfil a legal obligation requiring our processing;
- in particular, for legal data retention requirements;
- for the establishment, exercise or defence of a right.

Right of opposition: You may object – at any time – to the processing of personal data because of your particular situation, provided that the processing is not based on your consent but on our legitimate interests or those of a third party. In this case, we will no longer process personal data unless we can demonstrate well-founded, legitimate reasons and a major interest in the processing or in the establishment, exercise or defence of a right. If you oppose the processing, please specify whether you want the personal data to be deleted or the restriction of their processing by us.

Right to file a complaint: In the event of an alleged breach of applicable privacy laws, you may lodge a complaint with the data protection supervisory authority in the country where you live or where the alleged breach occurred.

7. Security measures for the processed personal data

7.1. This document sets out the technical and organizational measures implemented by the Ratiu Foundation for Democracy to fulfil its obligations regarding the confidentiality and security of processing carried out in the course of its work.

7.2. The Ratiu Foundation for Democracy has adopted physical, electronic and managerial security measures to protect and safeguard the information we collect and process against accidental or unlawful destruction, loss, alteration, disclosure, unauthorized access or any other form of unlawful processing. For this purpose, a person responsible for compliance with Regulation 679/2016 shall be appointed at the level of the Ratiu Foundation for Democracy.

7.3. Note, however, that unfortunately, no data transmission is guaranteed 100% secure.

7.4. If you suspect that your privacy has been violated, please contact us immediately at the following email address: dpo@ratiuforum.com

7.5. In order to meet the related legal requirements and to meet the requirements of safe data and information retention, the Ratiu Foundation for Democracy has developed and implemented organizational and technical measures targeted at certain areas of action:

- Data collection;
- Execution of backups;
- Training of personnel;
- Telecommunications systems;
- Computer usage,
- Data printing.

Please note:

Period: We will try to fulfill the request within 30 days. However, the period may be extended for specific reasons related to the specific legal right or the complexity of the request.

Restriction of access: In certain situations, we may not be able to give you access to all or part of your personal data due to legal provisions. If we refuse your access request, we will inform you about the reason for the refusal.

Identification impossibility: In some cases, we may not be able to search for your personal data due to the credentials provided in your request.

In such cases, where we cannot identify you as the data subject, we are unable to comply with your request to exercise legal rights as described in this section, unless you provide additional information enabling your identification.

Exercise of your legal rights: In order to exercise your legal rights, please contact us at dpo@ratiuforum.com.

The Ratiu Foundation for Democracy Team